

DIVE BRIEFING EVALUATION FORM

CANDIDATE NAME:	DATE:
INSTRUCTOR NAME:	DIVE SITE:

		SCORES			
		0	1	2	3
INTRODUCTION	Dive Guide Personal Introduction				
	Name, Characteristics and Description of the Dive Site				
	Environmental Conditions and Dive Plan				
	Possible Encounters/Interesting Marine Life				
DIVE LIMITS	Entry and Exit Points/Anchor Placement				
	Maximum Depth and Maximum Dive Time				
	Gas Supply Management: Signals, Turning Point and Reserve				
DIVE TYPE	Type of Dive (Wreck, Boat, Drift, Etc.)				
	Special Considerations Related to the Dive Site				
	Group Control/Position of the Dive Leader				
BUDDY SYSTEM	Review of Hand Signals				
	Buddy Team Assignments				
	Lost Buddy Procedure				
SAFETY & RISK MANAGEMENT	Diver Recall Procedure				
	Emergency Procedures				
	Radio Location/Mobile Phone, First Aid Box and a Fully Functional Oxygen Kit				
COMMENTS	MINIMUM SCORE: 32	TOTAL SCORE:			

CANDIDATE SIGNATURE:	INSTRUCTOR SIGNATURE:
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BY SIGNING THIS FORM, THE CANDIDATE ACKNOWLEDGES THE SCORE AWARDED BY THE EVALUATOR AND UNDERSTANDS ANY AREAS FOR IMPROVEMENT.

DIVE BRIEFING EVALUATION CRITERIA

THIS DOCUMENT PROVIDES AN IN-DEPTH EXPLANATION FOR HOW TO EVALUATE EACH OF THE CRITERIA ON THE DIVE BRIEFING EVALUATION FORM. THE EXPLANATIONS FOR EACH SCORE ARE EXAMPLES ONLY, AND REQUIRE THE INSTRUCTOR TO INTERPRET THE CANDIDATE'S PERFORMANCE AND PROVIDE AN APPROPRIATE EVALUATION.

General Scoring Descriptions:

- 0 = No knowledge of the topic, or candidate does not attempt to complete the objective
- 1 = Poor knowledge of the topic, or candidate fails to complete the objective
- 2 = Acceptable knowledge of the topic, or the objective is completed but some improvement is possible
- 3 = Excellent knowledge of the topic, or the objective is completed with no deficiencies

INTRODUCTION

Dive Guide Personal Introduction

The candidate should provide an introduction that describes their role in the dive and their overall expectations of the dive group.

- 0 = Candidate does not attempt to provide an introduction
- 1 = Candidate introduces themselves, but does not describe their role or their expectations of the group
- 2 = Candidate introduces themselves, but provides an insufficient description of their role or their expectations of the group
- 3 = Candidate provides an introduction that describes their role and their overall expectations for the group

Name, Characteristics and Description of the Dive Site

The candidate should introduce the dive site by stating the dive site's name, describing the site, and detailing any defining characteristics of the dive site, using visual aids if available.

- 0 = Candidate does not attempt to provide any information about the dive site
- 1 = Candidate provides only the name of the dive site
- 2 = Candidate provides the name and a brief description of the dive site without any visual aids
- 3 = Candidate provides a complete description of the dive site and its defining characteristics, and uses visual aids if available

Environmental Conditions and Dive Plan

The candidate should correctly evaluate the environment conditions, and define an appropriate and safe dive plan based on the conditions.

(If a 0 or a 1 is earned, then the entire presentation is failed.)

- 0 = Candidate does not attempt to define a dive plan
- 1 = Candidate creates a dive plan, but the plan is unsafe or disorganized
- 2 = Candidate creates a dive plan that is safe, but does not address all of the environmental conditions
- 3 = Candidate correctly evaluates the environmental conditions and creates an appropriate and safe dive plan

Possible Encounters/Interesting Marine Life

The candidate should create motivation and excitement by describing interesting marine life and/or underwater features specific to the dive site.

- 0 = Candidate does not attempt to describe marine life or features of the dive site
- 1 = Candidate provides a description, but creates an unrealistic expectation or fear
- 2 = Candidate provides a list of possible encounters, but does not provide descriptive details or try to create excitement
- 3 = Candidate effectively creates motivation for the dive by describing interesting marine life and/or underwater features that are specific to the dive site

DIVE LIMITS

Entry and Exit Points/Anchor Placement

The candidate should clearly define entry and exit points of the dive and how the boat is positioned (if applicable) during the dive.

- 0 = Candidate does not attempt to provide any information regarding entries or exits
- 1 = Candidate provided insufficient information about the entries and/or exits
- 2 = Candidate effectively provide information about exits or entries but not both
- 3 = Candidate effectively provided information about entries and exits, and boat position (if applicable) to the diver's specific needs and abilities

Maximum Depth and Maximum Dive Time

The candidate should clearly define a maximum depth limit and dive time based on the qualifications and abilities of the divers and the characteristics of the dive site.

- 0 = Candidate does not attempt to set a maximum depth or dive time
- 1 = Candidate defines an unsafe or potentially unsafe maximum depth and time limit
- 2 = Candidate defines a maximum depth and time limit
- 3 = Candidate clearly defines a maximum depth and dive time based on the qualifications and abilities of the divers and characteristics of the dive site

Gas Supply Management: Signals, Turning Point and Reserve

The candidate should set a clear gas management policy that defines turning points and minimum reserves, and review hand signals related to gas supply.

(If a 0 or a 1 is earned, then the entire presentation is failed.)

- 0 = Candidate does not attempt to set a gas management policy
- 1 = Candidate sets a gas management policy that is unsafe or confusing for the divers
- 2 = Candidate sets a clear gas management policy but does not review hand signals with the divers
- 3 = Candidate sets a clear gas management policy and reviews hand signals with the divers

DIVE TYPE

Type of Dive (Wreck, Boat, Drift, Etc.)

The candidate should clearly state the type of dive and give a logical description of how the specific dive will be conducted.

- 0 = Candidate does not attempt to state the type of dive or provide a description
- 1 = Candidate states the type of dive but gives an out-of-sequence or unsafe description
- 2 = Candidate states the type of dive and provides a brief or incomplete description
- 3 = Candidate clearly states the type of dive and provides a detailed and logical description

Special Considerations Related to the Dive Site

The candidate should describe the special considerations related to the specific dive site and environmental conditions.

- 0 = Candidate does not attempt to describe any special considerations
- 1 = Candidate describes at least one special consideration, but omits critical information related to diver safety
- 2 = Candidate describes some, but not all, of the special considerations related to the dive site and environmental conditions
- 3 = Candidate describes all the special considerations related to the dive site and environmental conditions

Group Control/Position of the Dive Leader

The candidate should describe how they will conduct the dive, including group control and what is expected from the divers during the dive.

- 0 = Candidate does not attempt to describe how they will conduct the dive
- 1 = Candidate attempts to describe how they will conduct the dive, but provides incomplete or confusing information
- 2 = Candidate describes how they will conduct the dive or what is expected from the divers during the dive
- 3 = Candidate describes how they will conduct the dive, including group control and what is expected from the divers during the dive

BUDDY SYSTEM

Review of Hand Signals

The candidate should review all hand signals used during the dive and verify that the divers understand the signals and how to respond.

- 0 = Candidate does not review any hand signals
- 1 = Candidate only reviews basic hand signals (OK, up, down)
- 2 = Candidate reviews all hand signals but does not verify understanding
- 3 = Candidate reviews all hand signals used during the dive and verifies that the divers understand how to respond

Buddy Team Assignments

Without compromising safety, the candidate should clearly define the buddy teams, based on diver experience, gas consumption, and any personal needs of the divers.

- 0 = Candidate does not attempt to identify buddy teams
- 1 = Candidate identifies some but not all buddy teams
- 2 = Candidate identifies all buddy teams, but does not attempt to evaluate each team's compatibility
- 3 = Candidate evaluates and approves each buddy team based on diver experience, gas consumption and personal needs of the divers

Lost Buddy Procedure

The candidate should review the lost buddy procedure and ensure that all divers understand how it is conducted.

- 0 = Candidate does not attempt to review the lost buddy procedure
- 1 = Candidate attempts to review the lost buddy procedure, but give unsafe or inaccurate information
- 2 = Candidate reviews the lost buddy procedure but does not verify that all divers understand how it is conducted
- 3 = Candidate reviews the lost buddy procedure and ensures that all divers understand how it is conducted

SAFETY & RISK MANAGEMENT

Diver Recall Procedure

The candidate should describe how divers will be recalled in the event of an emergency, and ensure that all divers understand the procedure.

- 0 = Candidate does not attempt to review the diver recall procedure
- 1 = Candidate describes the recall procedure, but provides unsafe or inaccurate information
- 2 = Candidate describes the recall procedure, but does not verify that all divers understand the procedure
- 3 = Candidate describes the recall procedure, and verifies that all divers understand the procedure

Emergency Procedures

The candidate should briefly summarize the dive site's emergency plan, and explain what their divers must do in the event of an emergency.

(If a 0 or a 1 is earned, then the entire presentation is failed.)

- 0 = Candidate does not attempt to summarize the emergency plan, or no emergency plan is prepared
- 1 = Candidate attempts to summarize the emergency plan, but provides unsafe or inaccurate information
- 2 = Candidate summarized the emergency plan, but provides too much detail or does not describe what divers must do in the event of an emergency
- 3 = Candidate briefly summarizes the dive site's emergency plan and explains what divers must do in the event of an emergency

Radio Location/Mobile Phone, First Aid Box and a Fully Functional Oxygen Kit

The candidate should briefly describe the location of emergency equipment, and who is responsible for directing any emergency procedures.

(If a 0 or a 1 is earned, then the entire presentation is failed.)

- 0 = Candidate does not attempt to describe the emergency equipment, or no emergency equipment is available
- 1 = Candidate attempts to describe emergency equipment, but provides unsafe or incorrect information
- 2 = Candidate describes the emergency equipment, but does not state who is responsible for directing emergency procedures
- 3 = Candidate describes the emergency equipment, and states who is responsible for directing any emergency procedures