EVAL

SSI SCUBA SCHOOLS INTERNATIONAL

ACADEMIC TEACHING EVALUATION FORM

CANDIDATE NAME:	INSTRUCTOR NAME:	ALLOTTED TIME:	DATE:
		START TIME:	END TIME:

PROGRAM:	TOPIC:

CANDIDATE LEVEL:	

Minimum passing score for each subsection is 5 points

		SCORES 0	1	2	3
INTRODUCTION	Defined Objectives In Measurable Terms				
	Explained the Value of the Topic(s)				
	Provided Overview with Main Points Outlined				
DIVER DIAMOND	Knowledge & Skills: Practical Application of the Knowledge				
	Equipment: Equipment Sales Counseling & Motivation to Purchase				
	Experience: Promoted Continuing Education or Local Diving/Travel				
KNOWLEDGE & UNDERSTANDING	Safe and Accurate Information on the Topic	▓	▓		
	Completed Information in Logical Sequence				
	Delivered an Environmental or Safe Diving Practices Message				
INTERACTIVE PRESENTATION	Effectively Used Training Aids				
	Motivation and Class Participation				
	Asked Questions to Evaluate Student's Knowledge				
SUMMARY	Restated the Main Points				
	Restated the Objectives				
	Restated the Value				
OVERALL EVALUATION & DELIVERY	Accomplished Objectives	▓	▓		
	Accurate Terminology, Impression, Speaking Ability and Mannerisms				
	Effective Use of Time				
COMMENTS	MINIMUM SCORE: AI / ITC / IE: 36 AITS: 45 ITS: 50	TOTAL SCORE:			

CANDIDATE SIGNATURE:	INSTRUCTOR SIGNATURE:

BY SIGNING THIS FORM, THE CANDIDATE ACKNOWLEDGES THE SCORE AWARDED BY THE EVALUATOR AND UNDERSTANDS ANY AREAS FOR IMPROVEMENT.

EVAL

ACADEMIC TEACHING EVALUATION CRITERIA

THIS DOCUMENT PROVIDES AN IN-DEPTH EXPLANATION FOR HOW TO EVALUATE EACH OF THE CRITERIA ON THE ACADEMIC TEACHING EVALUATION FORM. THE EXPLANATIONS FOR EACH SCORE ARE EXAMPLES ONLY, AND REQUIRE THE INSTRUCTOR TO INTERPRET THE CANDIDATE'S PERFORMANCE AND PROVIDE AN APPROPRIATE EVALUATION.

General Scoring Descriptions:

0 = No knowledge of the topic, or candidate does not attempt to complete the objective

1 = Poor knowledge of the topic, or candidate fails to complete the objective

2 = Acceptable knowledge of the topic, or the objective is completed but some improvement is possible

3 = Excellent knowledge of the topic, or the objective is completed with no deficiencies

INTRODUCTION

Defined Objectives In Measurable Terms

The candidate should state all objectives that are directly related to their specific topic using measurable terminology.

0 = Candidate did not attempt to state any objectives related to the topic

1 = Candidate provided objectives but they were not clear, or they merged the value and the objective

2 = Candidate provided some, but not all, objectives, or the objectives were not stated in measurable terms

3 = Candidate clearly stated in measurable terms all objectives related to the topic

Explained the Value of the Topic(s)

The candidate should state a clear "need to know", as well as how this information will be relevant during the student's training or practical diving experience.

0 = Candidate did not attempt to give any value statement related to the topic

1 = Candidate provided some value statements, but they were not clear or they merged the value and the objective

2 = Candidate provided clear value statements for some, but not all, topics

3 = Candidate stated a clear "need to know", as well as how this information will be applicable during their student's training or practical experience

Provided Overview with Main Points Outlined

The candidate should outline all of the main points so that the student(s) understand what topics will be discussed.

0 = Candidate did not attempt to provide an overview of any main points

1 = Candidate provided some, but not all, main points or incorrect main points were given

2 = Candidate provided all main points, but they were not presented in a logical sequence

3 = Candidate provided all main points in a clear logical sequence as outlined in the instructor manual

DIVER DIAMOND

Knowledge & Skills: Practical Application of the Knowledge

The candidate should use "real diving" examples to relate the main points of the topic to skills the students will use during their training or practical diving experience.

0 = Candidate did not attempt to give any practical examples

1 = Candidate gave at least one practical example, but none were specifically related to the main points

2 = Candidate gave practical examples related to the main points, but at least one example was negative or inappropriate for the student's level of training

3 = Candidate gave practical examples that were specifically related to main points and the skills the students will use during their training or practical diving experience

Equipment: Equipment Sales Counseling & Motivation to Purchase

The candidate should show students why equipment ownership is vital to their long-term diving commitment, and how ownership increases their comfort and confidence.

0 = Candidate did not attempt to give examples of equipment use or ownership

1 = Candidate gave at least one example of equipment use, and/or examples were not specifically related to the topic

2 = Candidate gave specific examples of equipment use that related to the topic

3 = Candidate gave specific examples of equipment use that related to the topic, and delivered a clear value and motivation to purchase

Experience: Promoted Continuing Education or Local Diving/Travel

The candidate should introduce students to continuing education programs or local diving/travel, and create value that continuing education and local diving/travel will increase their knowledge and enjoyment.

0 = Candidate did not attempt to introduce any continuing education programs or local diving and travel opportunities

1 = Candidate mentioned a continuing education program or local diving/travel, but no details or value was offered

2 = Candidate introduced and created value for a continuing education program or promoted local diving/travel opportunities, but it was not appropriate for the student's level of training

3 = Candidate introduced and created value for a specific continuing education program, or promoted local diving/travel opportunities, and identified a clear pathway to continue their education and experience

KNOWLEDGE & UNDERSTANDING

Safe and Accurate Information on the Topic

The candidate should demonstrate a dive professional level of knowledge, and state accurate and safe information specific to the topic.

(If a 0 or a 1 is earned, then the entire presentation is failed.)

0 = Candidate knowingly stated dangerous information

1 = Candidate could not demonstrate that they had a clear understanding of the topic

2 = Candidate demonstrated sufficient knowledge related to the topic, but stated some inaccurate (but not dangerous) information

3 = Candidate demonstrated extensive knowledge while providing accurate and safe information

Completed Information in Logical Sequence

The candidate should cover all the information in a logical sequence as it is outlined in the instructor manual

0 = Candidate followed no perceivable sequence, presentation was very confusing

1 = Candidate did not cover all the information from the instructor manual

2 = Candidate covered all the information but it did not follow a logical sequence

3 = Candidate adequately covered all the information in a logical sequence as outlined in the instructor manual

Delivered an Environmental or Safe Diving Practices Message

The candidate should include information on preserving and respecting the environment, or promote specific safe diving practices within the scope of the topic.

0 = Candidate did not attempt to give any environmental or safe diving practice message

1 = Candidate gave a unclear environmental or safe diving message, or it was not appropriate to the scope of the topic

2 = Candidate gave a clear environmental or a safe diving practice message, but it was not appropriate to the scope of the topic

3 = Candidate gave a environmental or a safe diving practice message that was appropriate to the scope of the topic

INTERACTIVE PRESENTATION

Effectively Used Training Aids

The candidate should use training aids effectively to reinforce knowledge and understanding.

0 = Candidate did not attempt to use any training aids

1 = Candidate attempted to use at least one training aid and/or aids were not used effectively

2 = Candidate used at least one training aid effectively and/or aids were not specifically related to the topic

3 = Candidate used more than one training aid effectively, and all training aids were related to the topic

Motivation and Class Participation

The candidate should encourage all students to participate in the presentation by being part of a practical application session (i.e. open discussions, workshops, field trips).

0 = Candidate did not offer students the opportunity to participate in a practical application session

1 = Candidate attempted to conduct a practical application session though it was ineffective

2 = Candidate effectively motivated some, but not all students, by conducting a practical application session

3 = Candidate effectively kept all students motivated and involved during the entire presentation

Asked Questions to Evaluate Student's Knowledge

The candidate should evaluate the students knowledge by asking questions specifically related to the main points.

(This can be done throughout the presentation and/or as a review during the summary.)

0 = Candidate did not attempt to ask any questions during the presentation or the summary

1 = Candidate asked at least one question, but none were specifically related to the main points

2 = Candidate asked more than one question that was specifically related to the main points

3 = Candidate asked at least one question to each student that effectively evaluated each student's understanding of the main points

SUMMARY

Restated the Main Points

The candidate should review all main points

    0 = Candidate did not attempt to review any main points

    1 = Candidate reviewed some, but not all, main points

    2 = Candidate reviewed all main points, but did not follow a logical sequence

    3 = Candidate reviewed all main points, and tied the information to the student's current level of training

Restated the Objectives

The candidate should review the objectives

    0 = Candidate did not attempt to review any of the objectives

    1 = Candidate reviewed some, but not all, of the objectives

    2 = Candidate reviewed all the objectives, but did not follow a logical sequence

    3 = Candidate reviewed all the objectives, and connected the information to the student's current level of training

Restated the Value

The candidate should restate the value of the topic in a way that relates directly to the student's current level of training and experience.

    0 = Candidate did not attempt to give any value statement

    1 = Candidate provided an unclear value statement

    2 = Candidate provided a clear value statement related to the topic

    3 = Candidate provided a clear value statement specifically describing why this information is important to the student's current level of training and experience

OVERALL EVALUATION & DELIVERY

Accomplished Objectives

The candidate should provide sufficient information to meet the stated objectives.

(If a 0 or a 1 is earned, then the entire presentation is failed.)

0 = Candidate did not attempt to meet any objectives related to the topic

1 = Candidate met some, but not all, objectives related to the topic

2 = Candidate met all objectives related to the topic, but more information could have improved the presentation

3 = Candidate provided sufficient information to meet all the objectives related to the topic

Accurate Terminology, Impression, Speaking Ability and Mannerisms

The candidate should present the topic using accurate scuba terminology within the SSI System. Candidates should talk clearly with enthusiasm and a professional composure.

0 = Candidate continuously used inaccurate terminology or inappropriate language/gestures

1 = Candidate used excessive crunch words or distracting mannerisms that greatly affected the quality of the presentation (Example: excessive nervousness)

2 = Candidate had some distracting mannerisms, but they did not greatly affect the overall presentation

3 = Candidate used accurate terminology, and talked clearly with enthusiasm and professional composure

Effective Use of Time

Candidates should conduct the topic within 20% of the allotted amount of time.

0 = Candidate was ineffective with their use of time

1 = Candidate did not cover enough information during the presentation to adequately cover the topic, which caused the presentation to be too short

2 = Candidate continually repeated themselves, or included unnecessary information that caused the presentation to be too long

3 = Candidate provided an adequate amount of information to cover the topic within the allotted time